

## President's Pen



Please join me in congratulating those who graduated from ATA this summer. It's always a pleasure getting to know each student and being there when goals are reached. We sincerely wish our ATA graduates much success with their new careers.

We are moving right along with another expansion to our east campus building. We are preparing a portion of the top floor of the building for more classrooms as our allied health programs continue to grow.

We will keep making positive changes here at ATA and we will strive to offer programs that lead you to some of the most in-demand careers in the industry. If you know someone who wants to get started in a new career or enhance their marketability in the field, please let them know that we have a place for them here at ATA.

Take care,  
Don Jones, ATA President

## (Need to Know)

### Scrubs Central

ATA Students receive  
20% off at two area locations:



Scrubs Central  
4600 Shelbyville Rd., 897-3626  
:: Next to Circuit City

Scrubs Central  
3127 Blackiston Mill Rd., 941-7278  
New Albany, IN  
:: Corner of Charlestown & Blackiston  
Mill Rd. 1/2 mile south of I-265.

### Referral Program

Refer a friend to ATA and you could win a \$25 gas card. See admissions reps for more details!

### Class Attendance

Please remember that you are expected to attend every class for which you are scheduled. If you accumulate absences totaling more than 20% of the scheduled class meetings, you will be removed from the class. If for any reason you are unable to attend, please call **Brittany @ 371.8330 x365.**

### UPS Delivers Education

For more information about our tuition reimbursement partnership with UPS, please call UPS Jobline at 502-359-1877 or visit [www.upsjobs.com](http://www.upsjobs.com).



### Resource Room

A Resource Room for students is located in room E309 on east campus. Please feel free to do homework, research or use the computers in that space anytime during school hours.

### RideShare

There are forms available on the bulletin boards in the break rooms of both campuses if you are interested in rideshare with fellow students.

For more information, contact **Cara @ 371.8330 x0**

### Did You Know?

ATA offers free one-on-one computer training to our students. Topics include: Powerpoint, Excel, computer fundamentals, Internet/research, Microsoft Windows and troubleshooting.

To set up training, call **Brittany @ 371.8330 x365.**

### Free Tutoring

Need some help with coursework? We understand everyone needs a little help sometimes, so we offer free tutoring.

Contact **Brittany @ 371.8330 x365.**

# Congratulations ATA Graduates

On May 10, 2008, ATA held a graduation ceremony to celebrate the success of 149 graduates of Professional Coding, Dental Assisting, Medical Office Assistant and Network Professional.

You'll still find some of these graduates around ATA working on additional certifications. And as always, we welcome all ATA graduates to come back anytime to re-sit classes as a refresher, free of charge.

On behalf of the entire staff and faculty, we wish you the best of luck with your new careers!



## STAFF NEWS



We are pleased to announce that Brittany Becht has recently made a move from ATA's Admissions team to the school administration group as Student Services Advisor.

In this role, she acts as the student advocate. She phones students

when they miss class and meets with students who may need assistance with classes. She will be in charge of the ATA Mentor Program and will organize computer training seminars for all ATA students.

Brittany has a sincere passion for helping the students, which was always apparent when she worked in admissions. She is a perfect fit for Student Services. **Congratulations, Brittany!**

## SPECIAL GUESTS

ATA has the privilege of hosting guests from the Accrediting Bureau of Health Education Schools (ABHES). The team will visit our campus in late August and they will interview students and staff relating to ATA's application for re-accreditation.



ABHES accreditation is very important to our college because as the health-care industry prepares for an estimated 4 million new jobs between now and 2012, the need for well-trained, credentialed employees grows. **What does this mean for you?**

ABHES accreditation enables ATA graduates to sit for a number of credentialing examinations, which greatly enhances your marketability in the work force.

ABHES is the only agency recognized by the US Department of Education as an institutional and specialized accreditor focusing on healthcare education and training.

We look forward to having the ABHES team here so they can see the great things that are happening at ATA!

# Easy Chicken Salad

- 4 cups cubed, cooked chicken
- 2 tablespoons fresh lemon juice
- 1 cup low-fat Miracle Whip
- 1/2 teaspoon salt
- 1 cup pineapple tidbits in juice, drained
- 1 cup halved green grapes
- 1/2 cup blanched slivered almonds, toasted
- 1/2 cup chopped canned water chestnuts
- 1 head green leaf lettuce, rinsed



## Directions

In a large bowl, toss the chicken with the lemon juice. Cover and chill for 2 hours. Mix the salad dressing, salt, pineapple, grapes, almonds, and water chestnuts into the chicken until well blended. Chill until serving. Serve on toasted bread with lettuce leaves.

## Nutrition Information

Servings: .....8	Sodium: .....708mg
Calories: .....472	Carbohydrates: ...45g
Total fat: .....21g	Fiber: .....5g
Protein: .....26g	Cholesterol: .....63mg

## ATA Tips **REDUCING JOB SEARCH STRESS**

These 6 tips will help you get rid of unnecessary job search stress:

1. Get organized. Create an easy-to-access portfolio of all your essentials (resume, cover letters, diplomas, etc.).
2. Stick to a schedule. Finding a job is full time job and a schedule will help you get it done.
3. Know where you stand. Evaluate interactions with prospective employers.
4. Avoid repetitive stress. Create templates that can be customized for different companies and situations.

5. Take a break. Recreation plays a vital role in maintaining composure. Look at your schedule and fill your free time with fun and relaxation.
6. Practice makes perfect. Just like you studied for your exams, you should study for an interview. Research the company, think about possible questions and your responses and even go through a mock interview with a friend.

The job hunt is stressful enough. You can minimize unnecessary stress during this time by taking charge and letting these 6 steps work for you.

## Want assistance from Career Services?

Schedule a one-on-one interview with Mabel Sebastian in the last quarter of school. Dress professionally and bring in a copy of your resume. The Career Service Office will conduct a mock interview and talk with you about your career goals. It's never too early to start working with Career Services at ATA. Even if you're a new student, schedule your appointment today!

**:: 371-8330 x353**

## Phone Directory

### Academic Affairs

Cindy Landry  
371-8330 ext. 363  
clandry@ata.edu  
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### Student Services

Brittany Becht  
371-8330 ext. 365  
bbecht@ata.edu  
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### Career Services

Mabel Sebastian  
371-8330 ext. 353  
msebastian@ata.edu

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Katie Bechtold

371-8330 ext. 381  
kbechtold@ata.edu  
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### Admissions

Heather Brown  
371-8330 ext. 362  
hbrown@ata.edu  
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### Registrar

Regina Thoman  
371-8330 ext. 375  
rthoman@ata.edu  
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### Financial Aid

Richard Autore  
371-8330 ext. 339  
rautore@ata.edu

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Pam Rudd

371-8330 ext. 371  
showard@ata.edu

**NEW CLASSES START  
July 28**

# President's & Honors Lists

Congratulations to the following students who achieved academic honors from quarters finished in April & May.

## President's List

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Paula Anderson	Tara Clark	Robin Harlowe	Christy Mudd	Robyn Schulz
Ursula Atherton	Christina Clements	Tina Helton	Cynthia Murphy	Susan Sedlaczek
Craig Austin	Judy Collins	Heather Hertel	Trude Murray	Kelly Shelburne
Kristan Badgett	Lisa Compton	Evangeline Howard	Wendy Nall	Jarmeshia Shouse
Lauren Barton	Diana Craig	Ja'Licia Johnson	Janith O'Neil	Amy Simon
Becky Basham	Jennifer Crone	Jillian Jones	Lynne Owens	Cherie Smith
Nicole Basham	Keith Davis	Amy King	Stephanie Payton	Dean Smith
Katie Berger	Tina Doan	Jamie Koestel	Jessica Peers	Ellen Smith
Leslie Berry	Corena Duckwall	Christina Lewis	Melba Pendleton	Melanie Smith
Terri Blöse	Gina Eaton	Robin Lloyd	Kharina Petty	Helen Sowers
Tammy Boling	Jessica Echsner	Brenda Mack	Khatrina Petty	Leslie Suchsland
Molly Brady	Jennifer Ellis	Angie Marion	Tina Pierce	Charlotte Tewsley
Laderka Briscoe	Stephanie Ferrante	Tracy Merkel	Jennifer Powell	Kim Thurman
Tamara Brock	Erin Foree Samuels	Theresa Metzinger	Crystal Pullen	Shivaun Vandgrift
David Brown	Toy Foster	Brittany Miles	Trisha Pullen	Joie Walker
Jessica Burch	Sherece Grant	Sylvia Mond	Shannon Rice	Hillary Whitworth
Avigayle Buzek	Elizabeth Gray	Ebony Moore	Amanda Roberts	Amber Williams
Lauren Carr	Sara Good	Stephanie Moore	Amber Robinson	Tamera Wills
Joyce Casey	Mattie Gordin	Daniel Morrison	Anna Schafer	Antoinett Wilson
	Anthony Guffey	Ali Morton		Laura Woolston

## Honors List

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Tracy Beckham	Lassina Diarrassouba	Sarah Kayrouz	Rachel Pizarro	Christina Thorpe
Amanda Blincoe	Teri Dorsey	Celenia Kempf	Tiffany Poe	Erica Tompkins
Amanda Bowles	Corrina Duckwall	Shonttaa Loving	Alyssa Reilly	Brian Trowel
Walter Brock	Savannah England	Debra Mason	Susan Sedlaczek	Jennifer Vibbert
Rhonda Brown	Yenisley Fernandez-Conde	Tina Mattingly	Courtney Shindler	Victoria Waddell
Katrina Calloway	Ashley George	Patricia Melgar	Tammie Simmons	Greg Wallace
Christy Clark	Tamitha George	Beverly Merideth	LaShanna Spence	Carol Anna Watson
Christina Compton	Joseph Habich	Lakesha Mohamed	Cassandra Stepro	Shelly Wethington
Bobbie Cox	Lietty Hernandez	Shannon Moore	Tonya Stone	
Kirstie Craddock	Ella Hodge	Cassandra Natale	Ayres Swain	
Rachel Davis	Whitney Johnston-Hawthorne	Alyssa Petroski	Christy Tackett	
Sherrie Davis	Misty Jones	Robbi Pitmann	Crystal Taylor	
Amanda Deatrick				

## ATA Listens

Have a comment, concern or compliment about ATA you want heard? We want to hear it. Use the space below to tell us what we're doing right and what we can do better. Just drop it by the reception desk.\*

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CHANGE OF CONTACT INFO?

NAME

NEW PHONE

NEW ADDRESS

NEW EMAIL

\*Please note this is not meant for feedback about specific instructors. Comments should address general ATA issues.